



BUNBURY
CATHOLIC COLLEGE

Year 7 Handbook



2025



Welcome

from the Principal

Dear Students

Welcome to Bunbury Catholic College. Our students and staff have been looking forward to your arrival for the orientation program. Your commencement in Year 7 will be the start of a new chapter in your educational journey.

At Bunbury Catholic College, we have a great team of dedicated teachers and support staff to ensure that you have every opportunity to reach your full potential in a safe and welcoming environment along with access to outstanding resources.

Please remember that we are all here to help you and do not be afraid to ask us questions!

Our College offers a wide range of subjects to cater for the great variety of student needs, interests, gifts and talents. Throughout Year 7 you will take classes in Religious Education, English, Humanities, Mathematics, Science, Health and Physical Education.

You also have the opportunity to study Italian or Indonesian and many other new and exciting courses such as Art, Digital Technologies, Drama, Foods, Music, Metalwork and Woodwork. By learning from the wide range of courses available, you will be able to make the best decisions for your studies from Year 8 to Year 12.

Commencing high school is an exciting time for students, and I am sure that you will make many new friends who will accompany you throughout your entire journey as a student in our College.

I look forward to welcoming you and my challenge to every new student coming to Bunbury Catholic College is to try your hardest and always strive to achieve your personal best.

My best wishes to you for Year 7.

Mr Michael Pepper
Principal



Religious Education

at Bunbury Catholic College

At Bunbury Catholic College education in the Catholic beliefs, values and practices takes place in all aspects of College life.

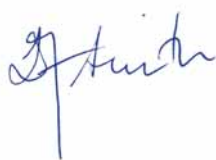
1. Religious Education: This is a course like any other course that you will study. Therefore, the expectations for students participating in Religious Education classes is the same as for all subject classes – a determination to learn and succeed, positive attitudes and behaviour choices, and respect for everyone who is part of the class.

In Religious Education the focus is on understanding what it means to be you in your community and in your religion. There will be assignments and, at the end of each semester, a grade is awarded.

2. Campus Ministry: This refers to the experiential aspect of Religious Education. Masses, liturgies, prayer events and retreats are organised in each year group or as whole school events. The focus is on spiritual experience. Students are invited to contribute to these events by sharing their talents in events management, in reading, singing, playing music, or in the creative construction of sacred space.

Through participating in **Christian Service** students learn what is meant by the Gospel call to be of service to others. Campus Ministry co-ordinates service learning opportunities that enable the students to respond to the needs of others, and be good stewards of the environment.

3. Finally, Bunbury Catholic students are asked to choose behaviour that is grounded in Catholic values. The College motto, **“To act justly, to love tenderly and to walk humbly with your God”** (Micah 6:8), clearly asks that we treat all people with dignity and respect.



Ms Daria Smith
Head of Religious Education



Tips from our current Year 7s to the new Year 7s



The school is not as big as it seems, and it is not hard to find your way around. Other year groups and the teachers are very good at helping new students find their way around BCC.



Do not try to be better than someone else. Be the best version of you.



When I came to BCC, I was just as nervous as you might be now. However, I just acted my normal self and that easily got me through. Good luck!



Do not stress if you do not make friends on the first day. Remember, it is everyone's first day in a new school, so everyone will be feeling nervous.



You may be in the same class as one of your primary school friends, but still try to spread yourself out to other new friendship groups. I was the only one from my school and I talked to other people and made new friends.



Make sure you be yourself; do not try to change the way you act just to fit in with everyone else. Be yourself.



No matter what you are interested in, there is something for everyone at BCC.



Tips for Parents and Guardians



Sometimes your child may have some problems at school. Always ask how their day was at school and what has happened. We are hoping and expecting your child to have a happy six years at BCC.



Have a study space for your child, help them stay organised, and make time for them to do their homework.



Encourage your child to do their homework.



Trust the school, the students and the teachers. Do not be afraid to let your child take the opportunities the College provides.



All students will be offered plenty of opportunities at the College. Students are encouraged to accept opportunities that are of interest, which will help them to feel more involved around the Campus.



The Year 11 Peer Support students are very helpful at making the transition from primary school to secondary school easier for your child.

The Peer Support Program

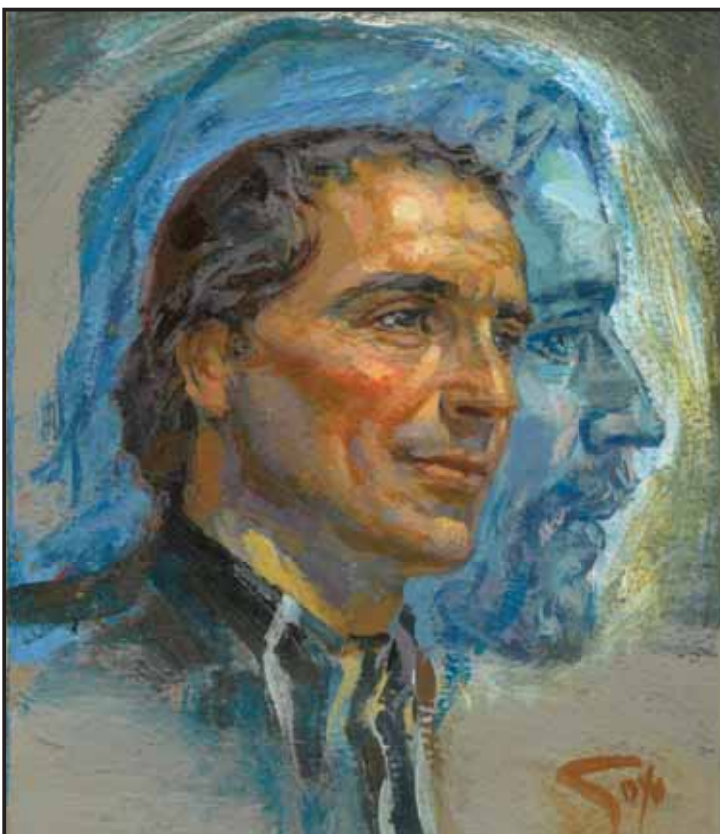
As part of your welcome to Year 7 you will work with some expert high school students from Year 11. They have been in your position before and flourished, so they know what it feels like.

The Peer Support Leaders are there to help your Homeroom Teacher guide you through the transition to high school. This group of exceptional students will help you with practical matters such as:

- 🎓 Using your timetable 🎓 Finding your way around the school
- 🎓 Getting to know your classmates 🎓 Communicating with teachers
- 🎓 Using your device/managing technology 🎓 Building resilience
- 🎓 Problem solving 🎓 Maximising your social and mental well-being
- 🎓 Managing homework and study 🎓 How to use your lock and maintain your locker

The Peer Support Leaders also assist by running activities that help you meet and get to know the other students in your homeroom and the wider College community.

These icebreaker activities and group games are designed to encourage conversations, and they contain lessons that teach you about Bunbury Catholic College and what makes us unique.



Our Vision

Our students will become confident and compassionate young adults, inspired by the teachings of Jesus, to make a difference in a changing world.

Our Mission

We strive to be a learning community in the Marist tradition, empowering students to achieve their personal best.

Our College Patron and Founder of the Marist Brothers,
St Marcellin Champagnat (1788-1840)

The School Day

Drop Off

The school has a dedicated 'Kiss and Drop' area located beside Albert Oval. Entry is via Rodsted Street and the exit is on Petherick Street. For extended visits, there are visitor bays located adjacent to the Administration Carpark.

College Bell Times:

Standard Timetable		Assembly Timetable	
8.25 am	Bell	8.25 am	Bell
8.30 am	Homeroom	8.30 am	Homeroom
		8.40 am	Assembly
8.45 am	Period 1	9.25 am	Period 1
9.37 am	Period 2	10.10 am	Period 2
10.29 am	Recess	10.55 am	Recess
10.52 am	Bell	11.20 am	Bell
10.57 am	Period 3	11.25 am	Period 3
11.49 am	Period 4	12.10 pm	Period 4
12.41 pm	Lunch	12.55 pm	Lunch
1.11 pm	Bell	1.25 pm	Bell
1.16 pm	Period 5	1.30 pm	Period 5
2.08 pm	Period 6	2.15 pm	Period 6
3.00 pm	Dismissed	3.00 pm	Dismissed

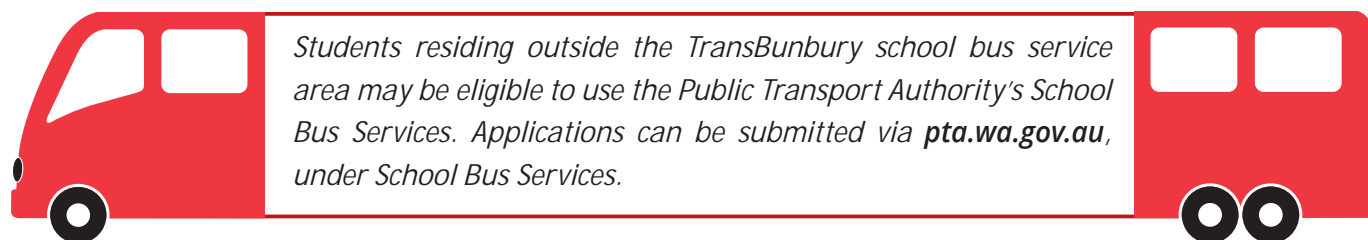
Pick Up

The 'Kiss and Drop' area runs exclusively from 3pm onwards. From 3:20pm students may also be collected from in front of the Performing Arts Centre (PAC). Please try to avoid collecting students from bus or high traffic areas.



Bus Services

TransBunbury school bus services information can be found at pta.wa.gov.au, under TransRegional. SmartRider cards used on all TransBunbury buses can be purchased using the online form from smartrider.monitorwa.com.au/buyonline.





Pastoral Care

Each Year group in the College has a Pastoral team of staff whose focus is to support students with any pastoral needs they may have. The Pastoral team is there to support the physical and emotional wellbeing of students. For non-academic queries or concerns, these staff members are the best people to contact initially.

Homeroom Teacher

The Homeroom Teacher sees students every morning and is the first staff member they meet. The Homeroom Teacher checks-in with students and helps them prepare and be set up for the rest of the day. Homeroom is an integral part of our Pastoral program, so it is important students are present for it.

In Homeroom students complete a daily prayer, hear important notices and ensure they are organised with what they need for each subject. The Homeroom Teacher also leads the Pastoral Care Period on Wednesday mornings, when students are guided through skills that will support them in high school, such as social and emotional wellbeing programs, personal organisation and goal setting.

Head of Year

The Head of Year is the teaching staff member who oversees the pastoral needs of an entire cohort of students and collaborates with students, parents and staff to meet any pastoral concerns that may arise. The Head of Year works closely with Homeroom Teachers to ensure that each students' unique needs are met and they are, in turn, meeting the expectations of a student at Bunbury Catholic College. Ideally, the Head of Year will be with the same Year group of students from Year 7 right through to graduation.

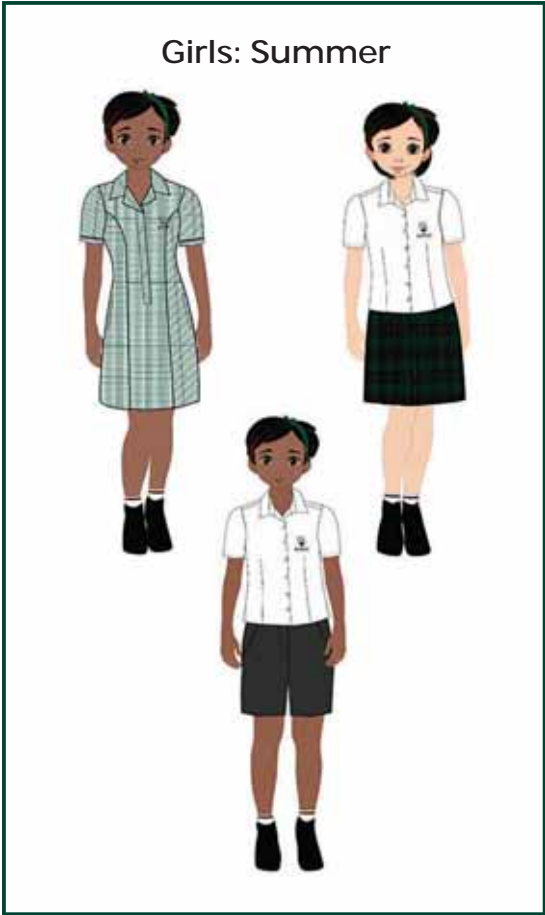
ELITE SPORTS PROGRAM



ELITE PREPARATION OF THE PHYSICAL AND PSYCHOLOGICAL LEADS TO ELITE PERFORMANCE

Our College Uniforms

Artist impressions of the new uniforms being introduced for 2025



Our College Uniforms

GIRLS: Summer Uniform

- Green check Dress.
- Tartan Skirt and White Blouse.
- Grey Shorts and White Blouse.

GIRLS: Winter Uniform

- Tartan Skirt and White Blouse, Green Blazer and optional Green Jumper.
- Check Dress, Green Blazer and optional Green Jumper.
- During Terms 2 & 3 Tartan Tie with White Blouse.

BOYS: Summer Uniform

- Grey Shorts and White Shirt.

BOYS: Winter Uniform

- Grey Pants and White Shirt, Green Blazer and optional Green Jumper.
- During Terms 2 & 3 Tartan Tie.

PE Uniform

- Green Sports Shorts and House Sports Polo.

UNIFORM SHOP HOURS

The Uniform Shop is located below the College Hall, easily accessed from Rodsted Street.

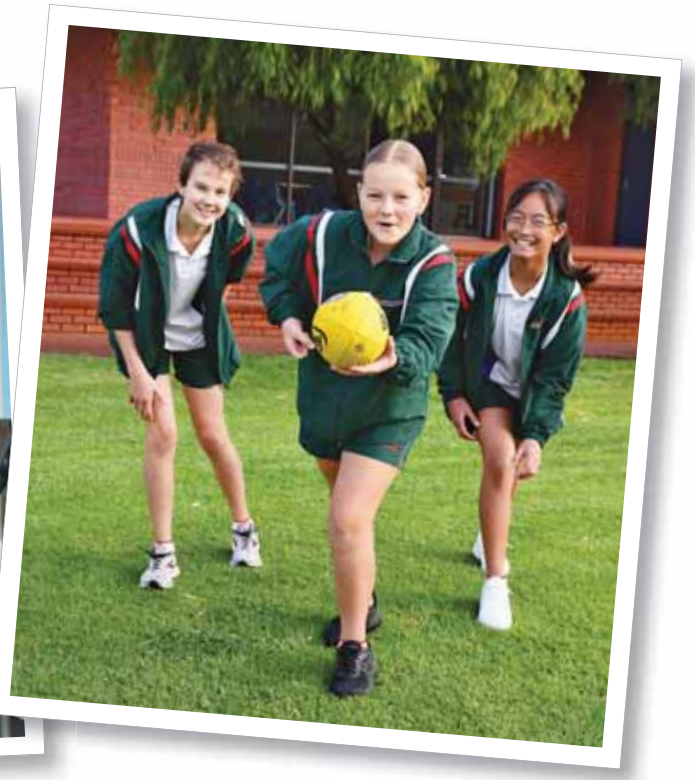
Hours of operation are:

Monday and Thursday mornings

8.00 - 11.30am

A copy of the Personal Presentation Policy (Uniform) can be found in the Parent Information section on SEQTA.

This will also include the winter uniform and optional uniform items.



Frequently Asked Questions

General Administration

Q *I need to contact my child during the school day. Can I send them a text?*

A All parents are urged not to contact students on their personal mobile phones, make arrangements to leave messages at a certain time, or ask students to call home, at any time during school hours. These actions lead to students having to contravene the ICT Policy, which has real implications for all students. As is standard practice, it is preferable that all communication from and to students, is through the College Administration.

Q *I need to collect my child during school hours. What is the procedure?*

A When a student is to be collected from school during the school day, a note must be given to the student from a parent or guardian to present to the relevant classroom teacher. The student must meet the parent or guardian at Administration – Student Services. The student must be signed out by a parent or guardian.

Q *Will my child get a Student Card, and what can it be used for?*

A Student Card showing your child's photograph will be issued and it can be used for accessing College printers, ordering and buying food and drinks at the Cafeteria and at the Uniform Shop.



Our **ACES** are going places!

ACADEMIC **C**HALLENGE AND ENRICHMENT **S**TUDIES

Q *My child is going to be absent from school. Do I need to let anyone know?*

A If a student is absent from school, parents must notify the College before 9.30am on the day of the absence. A medical certificate is required if a student is absent for a period of more than three days. On their return to school, students are to provide a written note, signed by their parent, explaining their absence.

Q *Do we need to purchase a computer?*

A A school computer will be provided to your child early in Term 1 as part of their College fees. Parents will receive an electronic permission form in February that must be signed before the device is issued.

Each Learning Area incorporates the appropriate Microsoft 365 tools into their classes so that student learning is maximised.

Q *Where can I find copies of the policies to be followed by College students?*

A Copies of the various College Policies (e.g. Choose Peer Respect Policy, Personal Presentation Policy (Uniform), Attendance Policy, Assessment Policy, Alcohol and Drug Policy, ICT Student Use Policy and the Healthy Food and Drink Choices Policy) can be found in the Parent Information section of SETQA and on our College website.



BUNBURY CATHOLIC COLLEGE HOUSES



Health and Medical

Q Does BCC have a nurse on site?

A We have a full time College Nurse in the Wellness Centre near Administration. If your child is sick during the school day, they are to visit the nurse who will make contact with home. Students are not to call home themselves please.

Q Will my child receive any vaccinations at school?

A All Year 7 students will be offered participation in the WA school-based immunisation program in 2025. A consent form will be sent to parents and must be returned by the specified date. Please contact the College Nurse on 9721 0000 if you have further questions.

Q Do I notify the school if there is a change to my child's health status?

A Please inform the College Nurse if there are any changes in your child's health or wellbeing while they are at Bunbury Catholic College. This includes starting new medication. If your child has asthma, anaphylaxis, allergies or epilepsy, a care plan must be provided to the College.

VET - Career Pathways

Are you industrious?



Can't wait to get practical and create something?
Stop carering about and get into vocational training.

Q

How can my child access a counsellor at the College?

A

To request an appointment with a counsellor for the first time, your child can fill out a form at the Wellness Centre or send a direct message to a College Counsellor.

Q

If my child has an EpiPen, what do I need to do?

A

The EpiPen (x1) will be stored in the Wellness Centre. If the student attends any activity off campus, their action plan and EpiPen will be given to the supervising staff member attending the activity. EpiPens can be taken home at the end of term and returned for the following term.

Q

If my child takes medication prior to commencing the school day and they forget to have it, what can I do?

A

The College Nurse encourages parents to supply a small amount (no more than three tablets) for such occasions.

Medications are stored in a locked draw and are only accessed by the College Nurse. Parent will need to contact the College prior to the administration of the 'missed' medication, by either phone, email or SEQTA: Direct Message.

Cultural Learning

Indigenous, Italian and Indonesian Cultural Immersion

Discover cultural connections, get closer to people by sharing food, fun and fellowship



Academic

Q What subjects will my child study in Year 7?

A At Bunbury Catholic College, we offer a broad curriculum that challenges and supports students to as they transition into life in secondary school. Students complete all the compulsory subjects — English, Humanities, Languages, Mathematics, Physical Education & Health, and Science — as well as Religious Education.

Q What languages are offered at Bunbury Catholic College?

A We offer Italian and Indonesian as Second Languages. These courses introduce foundational elements for reading, writing, listening and speaking, enabling students to communicate in everyday situations with a particular focus on topics relevant to their age groups and interests. Students will complete a number of assessments: speaking, writing and listening.

Q What is Education Perfect?

A Education Perfect is an online learning and assessment tool that will be used extensively as part of the teaching program. It enables students to make use of their computer devices to engage with interactive learning modules, participate in learning at their own pace — both in school and at home, test their knowledge and receive immediate feedback, and participate in class-based and national competitions.



Join the
Award-winning
Music program

🎵 Learn to play a musical instrument 🎵 Amazing ensembles 🎵 Annual Music Camp
🎵 Regional Music Tours 🎵 Contact our Music department about joining our Music community

Q
A

What is SEQTA?

The SEQTA Suite is an all-in-one teaching and learning system enabling teachers, students and parents to work together in an online community. Course programs, assessment outlines and student resources are located in SEQTA.

Communication occurs to and from school via SEQTA Direct Message.

SEQTA Engage enables parents to view their child's timetable, daily notices, academic achievements, teacher feedback and academic reports.

Parents will be provided with their login details at the beginning of Term 1 and are advised to check for communication from teachers and administration every couple of days.

Q
A

How do I track my child's progress?

Academic reports are made available on SEQTA Engage at the end of Term 1 and at the end of each semester. All Learning Areas report student progress in terms of marks and grades achieved in the content areas of the Western Australian K-10 Curriculum. The semester report tracks academic progress, pastoral development and co-curricular involvement. Students receive an overall course mark and grade in each subject and feedback on their attitude, effort and work habits. Parent Information Evenings are held during Term 1 or Term 2 and Parent-Student-Teacher Interviews are offered at the beginning of Term 2.

Q
A

Are the Year 7 classes streamed?

English and Mathematics at Bunbury Catholic College are streamed in the second semester of Year 7. This allows teachers to collect a lot of data in the first two terms of the academic year in order to decide the best place for each student commencing in Term 3. We endeavour to meet the needs of each student in their English and Mathematics class, therefore movement can happen at any point in the year following Semester 1.

Q
A

How can I help my child succeed at BCC?

Organisational skills!

Help your child develop a balance between schoolwork, homework, family time, sport, and social activities. Students are given a copy of the Student Planner — which is a crucial tool to record due dates and school commitments. Tutorials are held after school from 3:00pm to 4:00pm and students of all ability levels are encouraged to attend. Information about tutorials will be published at the start of each academic year.



Electives

Q

What Year 7 electives are offered at Bunbury Catholic College?

A

All Year 7 students at Bunbury Catholic College have the opportunity to complete **eight electives** over the year. Electives are varied, fun, engaging and provide practical, hands on 'Taster Courses' from the Arts and Technologies Learning Areas.

Students will be placed into mixed groups and will complete **two different electives** each term.

Q

What are the Arts Learning Area courses in Year 7?

A

Drama, Dance, Music and Visual Arts.

Q

What are the Technologies Learning Area courses in Year 7?

A

Food Technology, Metal Design, Wood Design and Robotics.

Q

Do I get changed for Dance?

A

Yes, you need to wear your Physical Education uniform so you can move comfortably. You will change from your school uniform in the PE change rooms. You may not come to school in your PE uniform if you have Dance in period 1 of that day but may go home in PE uniform if you have Dance in period 6.

The College Performing Arts Centre... where students can tread the boards in front of their classmates.

**LISTEN OUT
for
AUDITIONS
in 2025**

School productions are presented
at the Bunbury Regional Entertainment Centre!

Academic Support

Q My child has been receiving extra literacy support in primary school and I would like it to continue in Year 7, instead of learning a Language. Is this a possibility?

A The literacy level of all in-coming students will be assessed by the English department during Term 1. If your child is identified as requiring additional literacy support, they may be offered a place in an English Acceleration program, focusing on the development of functional literacy, to help them catch up on lagging skills. If your child has a diagnosed learning disability or difficulty, subject to assessment of their literacy level, they may be eligible to participate in a dedicated Literacy Support group.

Q What if my child has a diagnosed learning disability? Who do I see to discuss this?

A During the enrolment process, we request information about any learning support needs or diagnosis that could impact your child's learning, communication, socialisation, behaviour or educational achievements. Additionally, our staff gathers information during transition visits to primary schools before Year 7 students start at the College.

If your child receives a new or updated diagnosis, please provide the updated information to the College. The Learning Support Coordinator will then contact you.





College Cafeteria

Q *Does the College Cafeteria need volunteers?*

A Yes! With your assistance, we are able to serve students promptly and provide them with fresh healthy food at a reasonable price. Volunteering in the café provides you with the opportunity to meet other parents and see the variety of food offered on the café menu. As a volunteer, you will receive morning tea and lunch in a relaxed and friendly environment.

We are not scary! Grandparents are welcome. Come in and give it a try!

Q *How do lunch orders work?*

A The easiest way to place a lunch order is via the Bunbury Catholic College website, using the 'Shop' button. Online orders are open for Recess and Lunch and give students a dedicated fast track queue for pick up.

Lunch orders can also be placed by students before Homeroom or during Recess, using a paper bag order form available from the 'Lunch Orders' table in the Cafeteria.

If you have any questions, contact our friendly Cafeteria staff.

Q *Where can I find a menu for the Cafeteria?*

A Go to the College website www.bunburycatholic.wa.edu.au and look under Parent Essentials. The menu is updated on a seasonal basis and can cater for specific dietary requirements — an allergy alert matrix is available upon request.

Q *How can my child pay for their lunch?*

A Until students receive their College Student ID Card, they will need to use cash or card to pay for their purchases. Students will receive their Student ID Cards early in Term 1 — these can be pre-paid online and used for 'tap and pay' service at the Cafeteria.

The Shop icon can be found near the top of the opening page of the College website, or search for

www.bunburycatholic.wa.edu.au/parent-essentials/college-shop

Secondary Assistance Scheme

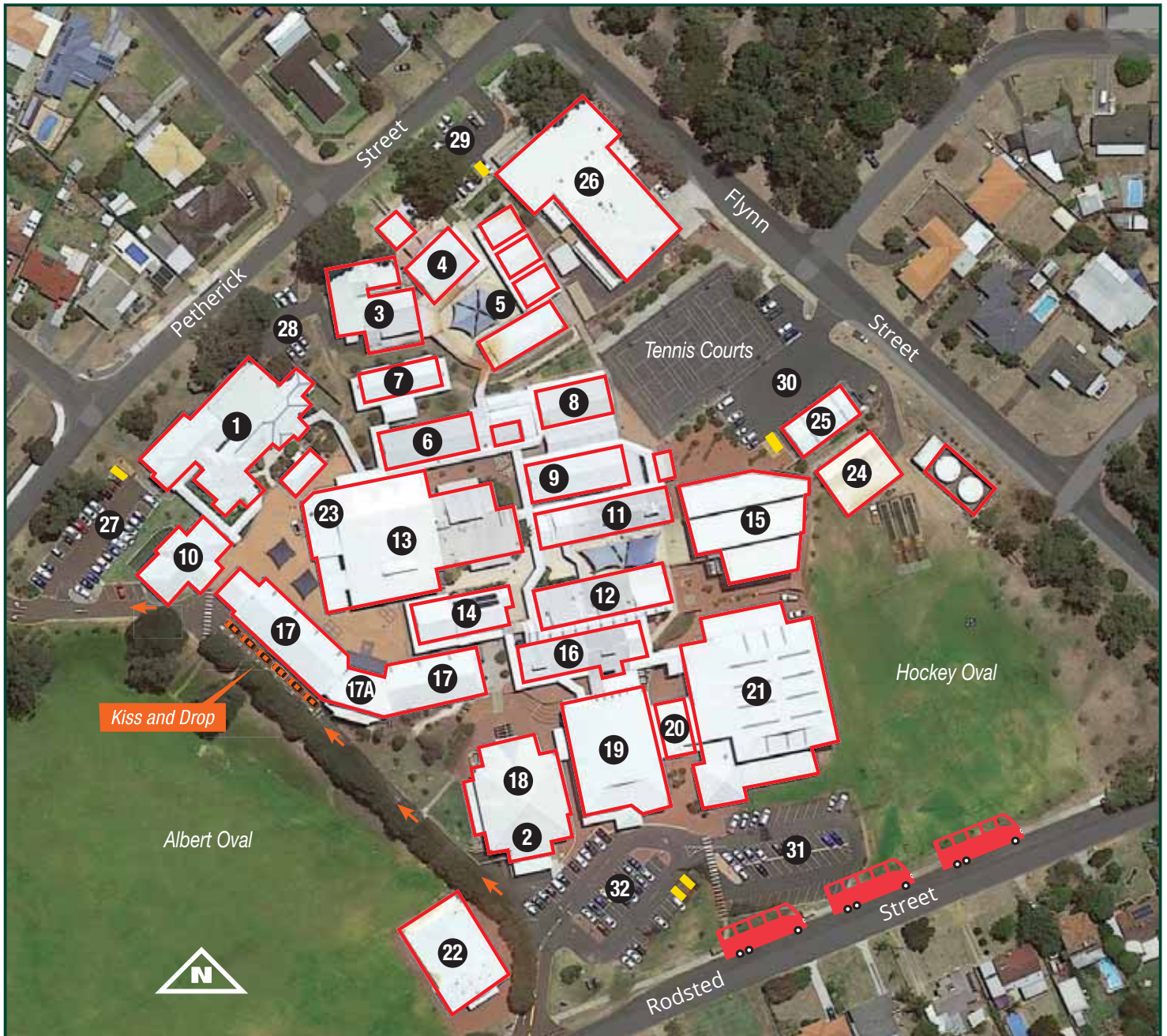
Holders of an eligible concession card — with the name of a student listed on the card — may be eligible for up to \$535 towards school expenses: \$300 for clothing allowance and \$235 for school fees.

Cards that may be eligible:

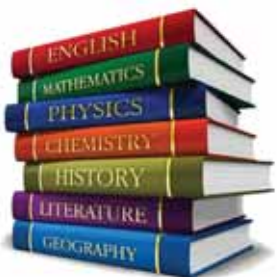
- Services Australia (Centrelink) Pensioner Concession Card
- Services Australia (Centrelink) Health Care Card
- Department of Veterans' Affairs Pensioner Concession Card (Blue card only).

Applications close on **April 11 2025**.

For more information, book an appointment with our Finance Staff at BCC on 9721 0000.



- | | | |
|--------------------------------------|--|---|
| 1 Administration | 13 VET Centre (V1 - V8) | 24 Property Services |
| 2 Uniform Shop | 14 Pastoral Services & Classroom (S1) | 25 Bus Shed |
| 3 Woodwork/Metalwork (E1, E2) | 15 Marcellin Champagnat Centre | 26 Trade Training Centre |
| 4 Building and Construction (E3, E4) | 16 Science/Art Classrooms (S5, S6, S7, S8) | 27 Staff Carparks + Visitor Bays |
| 5 Classrooms (D1, D2, D3, D4, D5) | 17 Classrooms (C1 - C9) | 28 Staff Carparks + Visitor Bays |
| 6 Classrooms (B3, B4, B5) | 17A Chapel | 29 TTC Carpark |
| 7 Classrooms (B1, B2) | 18 Hall | 30 Bus Carpark |
| 8 Classrooms (B6, B7) | 19 Performing Arts Centre | 31 Staff Carpark - Rodsted St |
| 9 Classrooms (B8, B9, B10) | 20 Change Rooms | 32 Sports Centre Carpark |
| 10 Learning Centre | 21 Sports Centre |  ACROD Parking |
| 11 Home Economics (B11, B12) | 22 Marist Sports Pavilion |  Kiss and Drop |
| 12 Classrooms (S2, S3, S4) | 23 College Cafeteria | |



Secondhand Books

Q

When is the Secondhand Bookshop open?

A

The Secondhand Bookshop will be held in the Marist Sports Pavilion from 8.00am to 12.00pm on **Tuesday December 10.**

